Singapore Civil Defence Force

Petroleum and Flammable Materials Storage Licence
(New Application- LicenceOne)
Announcement

i) Online Business Licensing System (OBLS) will be replaced by LicenceOne on 4\textsuperscript{th} April 2016

ii) SCDF licences features in LicenceOne
   - Petroleum & Flammable Material (P&FM) Storage Licence
   - Petroleum & Flammable Material (P&FM) Transportation Licence
   - Temporary Change Of Use (TCU)
How to apply Petroleum & Flammable Materials Storage Licence?

1. SCDF Website (www.scdf.gov.sg)
   - Fire Safety > e-Services > Petroleum & Flammable Storage Licence > Apply

2. LicenceOne Homepage (https://licence1.business.gov.sg)
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

1. Select “Choose licence(s) by government agency”
2. Type “SCDF”
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

1. Click “Add to Selection” to apply Petroleum & Flammable Storage licence
2. Click “Review & Apply” button to view your selection.
3. Click “Proceed” button to proceed to the next page

Search Results
9 Results for “Singapore Civil Defence Force”
Licences (9)

Application for Temporary Change of Use Permit
Under Fire Safety Act Section 30, a Temporary Change of Use approval is required for the following events when temporary structures are erected:

Application for Temporary Fire Permit / Fire Safety Certificate
A Fire Safety Certificate (FSC) provides for the safety of the building’s occupants. Therefore, owners and their Qualified Persons (QP) whom they have

Fire Certificate
Under the Fire Safety Act Section 20, the owner or occupier of any public buildings such as offices, hospitals, shopping complexes, industrial buildings and private residential buildings that fall

Lodgement Of Minor Addition / Alteration Works (Minor A&A)
Minor Addition / Alteration to fire safety works refers to the erection or selection of internal partitions (including alteration to fire protection systems). The erection of internal partitions s

Petroleum & Flammable Material Import Licence
Any person who wishes to import petroleum or flammable materials is required to obtain an import license from SCDF.

Petroleum & Flammable Material Pipeline Licence
The Fire Safety Act (FSA) regulates the conveyance of Petroleum and Flammable Materials (P&FM) in pipelines. Anyone who intends to convey P&FM in pipeline running outside premises boundaries is required to obtain a licence from SCDF.

Petroleum / Flammable Materials Storage Licence
The Fire Safety Act (FSA) regulates the storage of petroleum and flammable materials. A licence is required for storage of highly flammable petroleum and flammable materials.
Renew Petroleum & Flammable Material (P&FM) Storage Licence

1. Click “Apply”

2. Select either “CorpPass, SingPass or LicenceOne ID” to Login
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

Enter SingPass ID and password

Login via SingPass

Enter SingPass ID and Password. Click Login.

Note: You may be required to perform one-time setup/account update and 2-step verification as part of the login.

Login via Login ID (for Foreigners)

Foreigners or overseas users can request for a Login account if they do not have SingPass.

Click on the "Forgot Password" link on the Login page if you have forgotten your password for non-SingPass login. An email link will be sent to your registered email address. There will be a link to click on to enter a new password.

Enter Email and Password. Click Login.
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

Select Company and enter UEN number

Click “Next” button to proceed to next page

* Please note P&FM Storage Licence is not applicable for 'individual' Profile

Click Next to proceed to next step.
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

General Information

1. Apply as Licensee or on behalf of Licensee (Filer)

2. Fill in the form.
   *Note: Applicant particulars and organization details are pre-populated based on login user profile selection.

3. Agree to the Terms and Conditions.

4. Click Next to proceed to next step.

Organisation Details and Organisation Address are populated based on the profile UEN and the fields are non-editable. Applicant should update their profile with ACRA if there's any change in organisation details or address.

Save as Draft

Note: User can click Save or Save & Exit at any time during the application process to save the record before submitting. All saved records can be retrieved in Applications → Draft. They will be kept for 90 Days from the date of creation, after which, the application will lapse.

Applicant’s email address is mandatory to proceed with licence application and correspondences will be sent via email and/or SMS subsequently.
Petroleum and Flammable Materials Storage Licence
(LPG Eating Establishment)
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

View Form (For LPG Eating Establishment)

Click “No” or “Yes” to retrieve Storage Address by using Postal Code.

1. Select type of licence:
   i) LPG Eating Establishment

2. Select Premise Type:
   - FOOD COURT / REST / CANTEEN
   - HDB EATING HOUSE

3. Select Location Type:
   - JURONG ISLAND
   - MAINLAND
   - OFF-SHORE ISLAND

Fire Safety Certificate for storage of P&FM issued by SCDF
Apply for Petroleum & Flammable Material (P&FM) Storage Licence
View Form (For LPG Eating Establishment)

5. **Enter FSC Approved Plan Number**
   - (e.g. DBP/01234/01)
   - Can Add multiple FSC number

6. **Select the date of issued**

7. **Click Add**

   - **Enter Eating Establishment Name**

   - **Fill up the Owners of Eating Establishment Particulars**
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

View Form (For LPG Eating Establishment)

8. LPG Storage
   - Max Qty: [Input]
   - Brand: [Select]

   i) Enter the LPG maximum storage quantity
   ii) Select LPG Brand Name

9. LPG Dealer/Supplier
   - Company Name
   - Tel Number
   - Mobile Number
   - Email
   - Fax Number

   - Address
     - Postal Code: [Input]
     - Block/House Number: [Select]
     - Street Name
     - Level
     - Unit Number
     - Building Name

   Fill up the LPG Dealer Particulars

   Click Proceed to go to next page

---

Copyright 2016 © Government of Singapore

SCDF
The Life Saving Force
Petroleum and Flammable Materials Storage Licence
(LPG Industrial Premises/Refineries/Petrol Stations/Others)
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

View Form (For Industrial Premises/Refineries/Petrol Stations/Others)

Select type of licence: Industrial Premises/Refineries

Select Premise Type

Click “No” or “Yes” to retrieve Storage Address by using Postal Code

Select Location Type

Can Add multiple FSC number

i) Enter FSC Approved Plan Number (eg. DBP/01234/01)
ii) Select the date of issued
iii) Click Add
6) Select substance type (eg. Petroleum, FM Liquid or FM Gas)
7) Choose product name in Substance Name
8) Select “Bulk” or “Package”
9) Choose Storage Type
10) Enter the total storage quantity for the selected product
11) Click Add to confirm
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

View Form (For Industrial Premises/ Refineries/Petrol Stations/Others)

Example:
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

Upload Supporting Documents

Click Upload to upload the document.

Select Online or Offline submission to submit document. Only for non-mandatory.

Click Next to proceed to next step.
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

Review and Declaration

Click to print the application

Click to preview the application

Tick the checkbox to declare

Click Submit
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

Submitted Application

Enquiring application status thru LicenceOne (Click “Applications”) or contact SCDF officers.

If required, click Edit to modify the Submission Name

Click Print

Click Close
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

Online Payment

Make online payment thru SCDF website (https://eservices.scdf.gov.sg/fisops/SCDF-ESERVICES.action?app=EPAYMENT) OR

* Please note that you can only make payment after you have received the acknowledgement letter from SCDF
Apply for Petroleum & Flammable Material (P&FM) Storage Licence

Online Payment

Make online payment thru LicenceOne (Under “Payments”)

1. Click **MY PORTFOLIO** >>> **PAYMENTS**

2. Search Payment Advice

3. Select Unpaid Payment Advice(s) and click **Make Payment** to make payment online.

View Payment Advice details

Select Unpaid Payment Advice(s) and click **Make Payment** to make payment online.
Problem in accessing LicenceOne?

Contact LicenceOne Helpdesk at +65 6774 1430

The call centre provides helpdesk support:
Mondays to Fridays 8:00am to 8:00pm,
Saturdays from 8:00 am to 2:00pm
excluding Sundays and Public Holidays.

OR

email to Support Email: licences-helpdesk@crimsonlogic.com

Information Required:

✓ Your Name
✓ System function that encountered problem
✓ Licence having issue(s) (if applicable)
✓ Issue description (with steps taken & screenshot if possible)
✓ Date and Time of issue
✓ Your Email Address and Contact Number

For more information on licence requirements, please contact the respective SCDF at 68481472 or email SCDF_FMS@scdf.gov.sg
THANK YOU