

Your Ref :

Our Ref: CD/CED/LIC/16/01

Date : 18 July 2016

To All Petroleum and Flammable Material Licensees

Dear Sir / Madam

**SIMPLIFICATION TO PETROLUEM AND FLAMMABLE MATERIALS (P&FM) IMPORT LICENCE APPLICATION**

This circular is to inform all P&FM licensees on the simplification to the import licence application which will take effect on 21 August 2016. Please note the following changes to the import licence application:

	<b>Existing</b>	<b>New</b>
<b>Declaration of P&amp;FM storage licence in import licence application</b>	Required to declare P&FM storage licence reference number during application/ renewal of import licence.	Not required to declare P&FM storage licence during import licence application.
<b>Updating of P&amp;FM storage licence in import licence</b>	To update import licence whenever the storage licence has been renewed.	Updating of storage licence in import licence is not required. The renewed P&FM storage licences will be automatically updated in TradeNet within 1 working day.
<b>Duration of import licence</b>	1 year only.	Allowed for up to 3 years at the prevailing S\$70 per year per licence.



**SCDF – A member of the Home Team**

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2 There will be no changes to the Cargo Clearance Permit (CCP) applications in TradeNet. Please be reminded that for the import of P&FM above exemption quantities, valid P&FM import and storage licences are required in CCP applications. Importers are permitted to use any authorised and valid P&FM storage licence. For importers using 3<sup>rd</sup> party licensed storage premises, please obtain the necessary authorization and valid licences from your storage premises. This has been included as a new condition under the issued Import Licence. The updated conditions for the Import Licence are attached in Annex A for your reference.

3 Under the Fire Safety Act, Section 35A, please be reminded that the import of P&FM shall be in accordance with the provisions of his licence and with every condition specified therein. The use of unauthorized licences will render the importer liable for prosecution.

4 In addition, please note that storage licence holders will be periodically notified via email whenever their valid P&FM storage licences are used in CCP applications in TradeNet. This will enhance security and fire safety requirements of licensed storage premises.

5 Should you have any enquiries, please feel free to contact:

- i) CPT Muhammad Faizal @ 68481495 or email at [md\\_faizal\\_mazlan@scdf.gov.sg](mailto:md_faizal_mazlan@scdf.gov.sg)
- ii) Mr Mahaintharan @ 68481429 or email at [k\\_mahaintharan@scdf.gov.sg](mailto:k_mahaintharan@scdf.gov.sg)
- iii) Mr Muhathir @ 68481442 or email at [Muhathir\\_mohamad@scdf.gov.sg](mailto:Muhathir_mohamad@scdf.gov.sg)

Yours faithfully,

CPT Muhammad Faizal bin Mazlan  
Central Enforcement Department  
for Commissioner  
Singapore Civil Defence Force



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## Annex A

An import licence granted is subject to the provisions of Fire Safety Act and Fire Safety (P&FM) Regulations. In addition, the licence issued is subject to the following conditions:

- i) Importer must ensure that the imported goods are stored in petroleum & flammable material licensed premises.
- ii) Importer must ensure that the imported goods shall not cause the fire safety requirements of the licensed storage premises to be compromised in any manner such as exceeding the licensed storage quantity or not in accordance to approved storage licence.
- iii) Importers using 3<sup>rd</sup> party licensed storage premises must ensure that the necessary authorization must be obtained from the licensed storage premises. The use of unauthorized storage licences will render the licence holder/company liable for prosecution.
- iv) Importer must ensure that the imported goods are transported by a petroleum & flammable licensed vehicle.
- v) Flammable materials in packaging such as drums, carboys etc are to be kept in a sheltered store with adequate security, ventilation and control facilities to contain spillage or leakage.
- vi) For the import of flammable material controlled by SCDF, you are to ensure that your company or your declaring agent declares the appropriate HS codes & product codes when submitting the inward/ outward permit applications. Misuse of the HS codes & product code will render the licence holder / company liable to prosecution.
- vii) Import of LPG and Compressed Natural Gas (CNG), in cylinder is not allowed apart from the exemption quantity.



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