### FIRE SAFETY TIPS - RESIDENTIAL PREMISES

#### **Discarded Items**

- 1. Do not leave unwanted furniture and items at common areas such as corridors, lift lobbies, void decks and staircases.
- 2. Arrange with your Town Council or Estate Management Office if you require assistance for the disposal of unwanted bulky items such as cupboards and sofa.

#### **Rubbish Chutes/Bins**

- 1. Completely extinguish lighted materials e.g. cigarettes and sparklers before disposal into rubbish chutes/bins.
- 2. Completely douse charcoal embers with water before disposal into rubbish chutes/bins.
- 3. Avoid throwing flammable substances like paint, oil or kerosene into rubbish chutes/bins.

### Cooking

- 1. Never leave cooking unattended as it can result in fires; turn off the gas supply and cooking appliances whenever they are not in use.
- 2. Keep cooking appliances including the stove-top, cooker hoods and ovens clean and free from grease and in good working condition.
- 3. Keep flammable liquids e.g. cooking oil and alcohol and combustible materials away from heat sources such as the stove and heat appliances.
- 4. Keep LPG cylinders in a well-ventilated area and ensure that the supply hose connecting the LPG cylinder to the stove/gas appliances is in good condition, tightly fitted and without leakages.

# **Electrical Appliances**

- 1. Never overload electrical outlets with electrical appliances.
- 2. Always switch off appliances when they are not in use.
- 3. Check the appliance for frayed wires or cracked cords; if observed, the appliance should be replaced or repaired.
- 4. Do not run wires under carpets or mats and keep them away from hot surfaces.
- 5. Use only appliances and electrical plugs bearing the SAFETY mark.

### Housekeeping

- 1. Keep matches, lighters and candles out of children's reach.
- 2. Store flammable substances in a safe place.
- 3. Do not place window curtains or any combustible materials near praying altars, stoves or lighted materials.

#### **Naked Flames**

- 1. Do not leave naked flames such as lit scented candles and tea lights burning in a room unattended.
- 2. Lit candles should be placed in stable holders on a heat-resistant surface.
- 3. Lit candles should also be kept away from combustibles such as paper or cardboard decorations, curtains and furnishings.

# FIRE SAFETY TIPS - COMMERCIAL AND INDUSTRIAL PREMISES

- 1. Escape passageways should be free of obstruction and fire exit doors should be kept unlocked at all times for use during emergencies.
- 2. It is also important to observe other fire safety requirements, including the approved occupancy load for premises (to avoid overcrowding), so as to enhance fire safety standards in buildings.
- 3. If you are in any public premises, ensure that you look out for the nearest exit door or staircase. Such knowledge will greatly facilitate your evacuation during an emergency.

### FIRE SAFETY TIPS - EATING ESTABLISHMENTS

- 1. Turn off cooking appliances when not in use or whenever you need to attend to other matters, even for a short while.
- 2. Do not place combustible materials near heat sources.
- 3. Do not make unauthorised connections of gas and electrical extensions and points.
- 4. Avoid wearing clothes with long loose sleeves when working near heat sources.
- 5. Clean cooker hoods and ventilators regularly.
- 6. Do not store LPG cylinders in poorly ventilated places.

- 7. Do not overload electrical outlets or use faulty appliances, frayed wires and insulators.
- 8. Do not obstruct or damage fire extinguishers and fire hose reels.
- 9. Use only appliances and electrical plugs bearing the SAFETY mark.
- 10. Equip each stall with a PSB-approved Dry Chemical Power fire extinguisher and ensure regular maintenance of the fire extinguishers and fire hose reels.

# **FIRE SAFETY TIPS - ONLINE**

Visit the following websites for fire safety tips:

- 1. <a href="http://www.nfec.org.sg/">http://www.nfec.org.sg/</a>
- 2. <a href="http://www.scdf.gov.sg/">http://www.scdf.gov.sg/</a>