

# SINGAPORE CIVIL DEFENCE FORCE



**HQ SINGAPORE CIVIL DEFENCE FORCE**  
91 Ubi Avenue 4 Singapore 408827  
Website: <http://www.scdf.gov.sg>

Please quote our ref. no. in all future correspondences

Our Ref: CD/FSSD/12/01/04/04/02

DID: 68481407

FAX: 68481493

12 May 2009

Registrar, Board of Architects (BOA)  
Registrar, Professional Engineers Board (PEB)  
President, Singapore Institute of Architects (SIA)  
President, Institution of Engineers, Singapore (IES)  
President, Association of Consulting Engineers, Singapore (ACES)

Dear Sir/Madam,

## **INFORMATION ABOUT FIRE SAFETY ENGINEER TO BE INCLUDED IN THE PLANS OF FIRE SAFETY WORKS INVOLVING FIRE SAFETY ENGINEERING DESIGN**

Currently, a Fire Safety Engineer (FSE) is required to submit a declaration form, together with the fire safety engineering plans, to declare that the fire safety engineering solution satisfies the fire performance requirements of the Fire Code. With the submission of the declaration form, it is not mandatory for the FSE to make a similar declaration on the plans. Nevertheless, many FSEs still do so.

2. It was brought to SCDF's attention during the FSSD Standing Committee meeting in March 2009 that in instances where FSEs do not make a similar declaration on the plans, Registered Inspectors and other parties involved in doing subsequent alteration & addition works may not be aware that fire safety engineering solution is involved in the project. Therefore, in order to facilitate identification of plans involving fire safety engineering solution, the QP shall prominently indicate the FSE's name and contact details on the plans. Declaration on the plan by the FSE is not mandatory since he/she would have already submitted the declaration form.

3. This circular shall take immediate effect.

4. We would appreciate it if you could convey the contents of this circular to your members. The circular is also available for viewing in CORENET-einfo:<http://www.corenet.gov.sg/einfo> and SCDF internet website – <http://www.scdf.gov.sg>.



A PROUD MEMBER OF THE HOME TEAM



5. For enquiry or clarification, please contact Mr Heng Chai Liang at DID 68481452 or Maj Chong Kim Yuan at DID 68481476.

Yours faithfully,

(Transmitted thru' e-mail)

Poon Keng Soon  
Secretary, FSSD Standing Committee  
for Commissioner  
Singapore Civil Defence Force

cc

All members of FSSD Standing Committee

President, REDAS

President, IFE

President, SISV

CEO, BCA

CEO, URA

CEO, HDB

CEO, PSA

CEO, JTC

CE, LTA

CE, TUV SUD PSB – (Attn: Ms Tan Chiew Wan / Mr Lau Keong Ong)

CE, SPRING Singapore – (Attn: Mr Kenneth Lim)