12 May 2009

Registrar, Board of Architects (BOA)
Registrar, Professional Engineers Board (PEB)
President, Singapore Institute of Architects (SIA)
President, Institution of Engineers, Singapore (IES)
President, Association of Consulting Engineers, Singapore (ACES)

Dear Sir/Madam,

INFORMATION ABOUT FIRE SAFETY ENGINEER TO BE INCLUDED IN THE PLANS OF FIRE SAFETY WORKS INVOLVING FIRE SAFETY ENGINEERING DESIGN

Currently, a Fire Safety Engineer (FSE) is required to submit a declaration form, together with the fire safety engineering plans, to declare that the fire safety engineering solution satisfies the fire performance requirements of the Fire Code. With the submission of the declaration form, it is not mandatory for the FSE to make a similar declaration on the plans. Nevertheless, many FSEs still do so.

2. It was brought to SCDF’s attention during the FSSD Standing Committee meeting in March 2009 that in instances where FSEs do not make a similar declaration on the plans, Registered Inspectors and other parties involved in doing subsequent alteration & addition works may not be aware that fire safety engineering solution is involved in the project. Therefore, in order to facilitate identification of plans involving fire safety engineering solution, the QP shall prominently indicate the FSE’s name and contact details on the plans. Declaration on the plan by the FSE is not mandatory since he/she would have already submitted the declaration form.

3. This circular shall take immediate effect.

4. We would appreciate it if you could convey the contents of this circular to your members. The circular is also available for viewing in CORENET-einfo:http://www.corenet.gov.sg/einfo and SCDF internet website – http://www.scdf.gov.sg.
5. For enquiry or clarification, please contact Mr Heng Chai Liang at DID 68481452 or Maj Chong Kim Yuan at DID 68481476.

Yours faithfully,

(Transmitted thru’ e-mail)

Poon Keng Soon
Secretary, FSSD Standing Committee
for Commissioner
Singapore Civil Defence Force

cc
All members of FSSD Standing Committee
President, REDAS
President, IFE
President, SISV
CEO, BCA
CEO, URA
CEO, HDB
CEO, PSA
CEO, JTC
CE, LTA
CE, TUV SUD PSB – (Attn: Ms Tan Chiew Wan / Mr Lau Keong Ong)
CE, SPRING Singapore – (Attn: Mr Kenneth Lim)