|  |  |  |
| --- | --- | --- |
|  | CommissionerSingapore Civil Defence ForceHQ Singapore Civil Defence Force91 Ubi Avenue 4Singapore 408827 | APPLICATION FORFIRE AND RESCUE MANAGEMENT SYSTEM**[S 3(a) OF AMUSEMENT RIDES SAFETY ACT 2011** |
| Form FSSD-PA |  |
| **EXPLANATORY NOTES**1. All forms are to be fully and correctly completed upon submission, failing which the submission shall be rejected.
2. 1 set of softcopy and 2 sets of hard copy are required to be submitted. Plans will only be ready for collection after 14 days from the date of Approval.
3. Please read the attached submission-guide before making any submission.
4. Check the appropriate box ([x] )
5. \* Delete where applicable
6. # Information is not required if there is no change to the previous particulars provided to FSSD.

j. It may take you 5 minutes to complete this form. | **PAYMENT NOTES**1. Kindly make payment within **4 weeks** from the date of acknowledgement letter; otherwise your application shall be rejected by the system. Application shall be processed only after full payment has been received.
2. Payment can be made separately by applicant or Competent Person through NETS, Cashcard, Credit Card, Cheque, JAV, GIRO or via internet at http://[www.scdf.gov.sg](http://www.scdf.gov.sg), using FlexiPay or credit card.
3. Payment by cheque is not encouraged. For cases where payment is made by cheque, they will be processed only after the cheque has been cleared.
4. For GIRO, please ensure that there is sufficient fund in your bank account upon submission of this application. We will deduct the application fees from your bank account through GIRO within 7 days from date of this application.
5. If you have not signed up for GIRO, please request the Application for Interbank GIRO form to be sent to you. Our fax no. is 68481492. Please return it to us duly completed at least 10 working days before you make this application.
 |
| **SECTION 1** (*To be completed by applicant)* |
| 1. | **a. Type of submission**  |
| [ ]  Major Ride [ ]  Other Ride [ ]  Major Modification |
| **b. Ride Descriptions**  |
|  |
| **c. Location of Ride** |
| Name of Building /Location of Installation |       |
| \*TS/MK No. |       | \*Lot/Plot No. |  |
| Address / Road  |       |  Postal Code |       |
| 2. | **Nature of Works**  |
| [ ]  New Ride[ ]  Major Modifications  |
| 3. | **History of Submission** |
| Ride Reference No. (compulsory for amendment plans submission) |       |
| Pre–submission Consultation Reference No(s).(if any) |       |
| Waiver Case Reference No. (if any) |       |

|  |  |
| --- | --- |
| 4. | **Attachments** |
| I confirm that the following documents are attached :  |
| **Prescriptive Fire Safety Design** |
| [ ]  One set of soft copy and 2 sets of hard copy[ ]  Letter of Appointment of Competent Person (CP)[ ]  Letter of Appointment of Fire & Rescue Coordinator (FRC) [ ]  CA Report (For major rides or ride with flame effect |
| 5. | **Appointment of Competent Persons** |
| I have appointed \*Mr/Ms/Mdm/Dr/Er \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NRIC no. \_\_\_\_\_\_\_\_\_\_\_\_\_as the Competent Person and authorised \*him/her to act on my behalf. |
| 6. | **Details of \*Operator/Permit Holder** |
| Company Name  |  | Name & Signature  |
| Address | Singapore  |
| Tel No.  |  |
| Fax No.  |  | Date :  |
| **SECTION II** *(To be completed by the appointed Competent Person* |
|  | **Mode of Payment** |
| [ ]  Credit Card  | Credit card payment can be made either: (please tick)[ ]  over the customer service counter at HQSCDF[ ]  by faxing the credit card application form to Finance Dept at 68481628[ ]  by logging on to <http://www.scdf.gov.sg> (go to ‘eServices’ and click ‘payment’) |
| [ ]  GIRO | QP GIRO Code : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bank/Branch : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| [ ]  CashCard | Please note that payment is to be made over the customer service counter at HQSCDF |
| [ ]  NETS |
| [ ]  JAV | JAV Number : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(for payment by government departments only) |
| [ ]  Flexi-Pay | log on to <http://www.scdf.gov.sg> (go to ‘eServices’ and click ‘payment’) |
| [ ]  Cheque | Cheque Number : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Cheque shall be made payable to the "**Commissioner, Singapore Civil Defence Force**".Cheque can be either: (please tick) [ ]  paid over the customer service counter at HQSCDF[ ]  mailed to HQ Singapore Civil Defence Force, 91 Ubi Ave 4 S’pore 408827, Attn : Finance DeptNote: *Payment by cheque is discouraged. For cases where payment is made by cheque, the application will be processed only after the cheque has been cleared.* |
| **Note : Kindly make payment within 4 weeks from the date of the acknowledgement letter otherwise your application shall be rejected by the system. Applications will be processed only after full payment has been made.** |