



# SCDF

The Life Saving Force

... for a safer Singapore



<https://go.gov.sg/htdp-appointment>



Step-by-Step guide

**Appointment to apply / renew Hazardous Materials  
Transport Driver Permit (HTDP) via BookingSG**

# Step 1

- One time pin (OTP) would be sent to mobile number to access BookingSG for appointment to apply / renew Hazardous Materials Transport Driver Permit (HTDP)

**BookingSG**

**Get started**

Enter your phone number below to receive a one-time PIN (OTP) via SMS.

Mobile number

+65

Send OTP

**BookingSG**

**Verify SMS OTP**

Enter the 6-digit one-time PIN (OTP) sent to +65  Your OTP will be valid for 3 minutes.

[Change mobile number](#)

Resend OTP in 54 seconds.

[Cancel](#)



# Step 2

- Choose your preferred date and timing based on the available slots.
- Press “Confirm” after selecting your preferred date / slot to proceed to next page

\*Please arrive at least 5 minutes before your appointment slot and inform staff on your arrival. Your slot could be forfeited if you arrived later than your appointment or failed to inform staff on your arrival.

BookingSG View your bookings [Log out](#)

Select date and time Personal details Additional details Review

### Appointment with SCDF to apply/renew Hazardous Materials Transport Driver Permit (HTDP)

Please arrive at least 5 minutes before your appointment slot and inform staff on your arrival. Your slot could be forfeited if you arrived later than your appointment or failed to inform staff on your arrival.

Select a date and time  
Use the calendar to select your preferred date and time.

Tuesday 21 January 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

Morning slots

9:00am	9:15am	9:30am
9:45am	10:00am	10:15am
10:30am	10:45am	11:00am
11:15am	11:30am	11:45am

1 available spot for this time slot

Afternoon slots

1:00pm	1:15pm	1:30pm
1:45pm	2:00pm	2:15pm
2:30pm	2:45pm	3:00pm
3:15pm	3:30pm	3:45pm
4:00pm	4:15pm	4:30pm

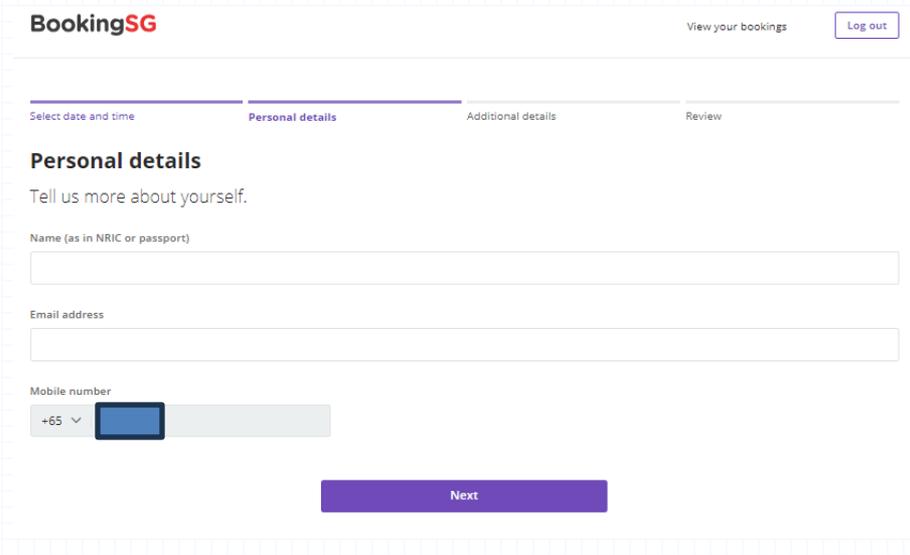
You're making a booking for  
Tuesday 21 January 2025, from 10:00am to 10:15am

[Confirm](#)



# Step 3

- Please enter your name and email address as the Booking details would be sent to this email address



The screenshot shows the 'Personal details' step of a booking process on the BookingSG website. The page has a white background with a light gray grid pattern. At the top left is the 'BookingSG' logo. At the top right are links for 'View your bookings' and 'Log out'. Below the logo is a progress bar with four steps: 'Select date and time', 'Personal details' (which is the active step), 'Additional details', and 'Review'. The 'Personal details' section is titled 'Personal details' and includes the instruction 'Tell us more about yourself.' There are three input fields: 'Name (as in NRIC or passport)', 'Email address', and 'Mobile number'. The 'Mobile number' field has a dropdown menu showing '+65' and a blue square icon. A purple 'Next' button is located at the bottom of the form.



# Step 4

- To indicate the appointment is for new application or renewal of HTDP and whether appointment is made on behalf or self
- To provide Driver's details such as company name, driver name and ID etc
- To provide date of HTDC

**BookingSG** View your bookings Log out

Select date and time   Personal details   **Additional details**   Review

### Additional Details

Provide us with more details on this booking.

New or Renewal  
Select one.  
 New  
 Renewal

Making Appointment on behalf? (If yes, please fill in Driver details below)  
Select one.  
 Yes  
 No

Company Name

Date of HazMat Transport Driver Course

Driver's Name

Driver's ID (NRIC/FIN etc)



# Step 5

- Do review details filled and click “Submit”

\*Multiple or duplicate appointment for same driver will be cancelled

The screenshot shows the BookingSG 'Review' page. At the top right, there are links for 'View your bookings' and 'Log out'. Below the navigation tabs, the 'Review' section is active. It contains three main sections: 'Selected date and time', 'Personal details', and 'Additional details'. Each section has an 'Edit' button. At the bottom, there are 'Submit' and 'Back' buttons.

**BookingSG** View your bookings [Log out](#)

Select date and time | Personal details | Additional details | **Review**

### Review

Please verify your booking details. Click on the 'Edit' button if you need to change any information provided.

**Selected date and time** ^

Date	Time
Tuesday 21 January 2025	10:00am to 10:15am

**Personal details** ^

Name (as in NRIC or passport)	Email address	<a href="#">Edit</a>
<input type="text"/>	<input type="text"/>	
Mobile number		
+65 <input type="text"/>		

**Additional details** ^

New or Renewal	Making Appointment on behalf? (If yes, please fill in Driver details below)	<a href="#">Edit</a>
Renewal	No	
Company Name	Date of HazMat Transport Driver Course	
ABC	04/12/2024	
Driver's Name	Driver's ID (NRIC/FIN etc)	
<input type="text"/>	<input type="text"/>	

[Submit](#)  
[Back](#)



# Step 6

- You should receive an email on the submission of your appointment request to the email entered at Step 3

Your booking request has been received.

Booking for: **Appointment with SCDF to apply/renew HazMat Transport Driver Permit (HTDP).**

Below is a confirmation of your booking details.

Booking status: **Pending acceptance**

Date: **Tuesday 21 January 2025**

Time: **3:00pm to 3:15pm**

You are reminded to bring along hard-copy Certificate of your HazMat Transport Driver Course (HTDC) for your appointment. Please note that admin fee is payable and via NETs or Cashcard only at counter. Incomplete documentation or payment would result in delay and you would need to make another appointment and trip down again.

Location: **Customer Service Centre at Civil Defence Academy | 101 Jalan Bahar, Civil Defence Academy Complex**  
[Reschedule / Cancel Booking](#)

To get help with your booking, contact the government agency directly. If you have feedback or enquiries related to BookingSG, please submit through this form (<https://go.gov.sg/contact-bsg>)

This is an automated message. Please do not reply.



# Step 7

- You should receive an email to confirm your appointment slot.

There has been an update to your booking confirmation.

Booking for: **Appointment with SCDF to apply/renew HazMat Transport Driver Permit (HTDP) - Hazmat Transport Driving Permit.**

Below is a confirmation of your updated booking details.

Booking status: **Accepted**

Date: **Tuesday 21 January 2025**

Time: **3:00pm to 3:15pm**

Location: **Customer Service Centre at Civil Defence Academy | 101 Jalan Bahar, Civil Defence Academy Complex**

[Reschedule / Cancel Booking](#)

[Add to Calendar](#)

To get help with your booking, contact the government agency directly. If you have feedback or enquiries related to BookingSG, please submit through this form (<https://go.gov.sg/contact-bsg>)

This is an automated message. Please do not reply.

