
OUTDOOR EVENT - TEMPORARY CHANGE OF USE PERMIT (TCOU PERMIT)
FIRE SAFETY CONDITIONS

Temporary Tents/Booths Setup

- 1 The maximum size of a single tent (which must be single-storey) must not exceed 2,000 square metres.
- 2 Tents are to be erected according to the submitted layout plans and the activities are to be confined within the allocated areas.
- 3 Tents are to be separated 3m away from building facades including awning/shelter.
- 4 A canvas with a maximum of 3m in width of open-sided walkway linking between the setup tentage and building facade for sheltering purpose can be allowed. Strictly no storage of any goods/items underneath this canvas.
- 5 A row of booths within a tent must not exceed 15m in length and 6m in width.
- 6 Passageway of at least 1.2m shall be maintained between rows of booths.
- 7 Height of the booths within the tent shall not exceed 3m.
- 8 No storage of goods / materials below any raised floors is permitted.
- 9 The maximum travel distance from any point to the nearest exit shall not exceed 45m.
- 10 All escape routes, passageways and fire safety provisions must be free of obstruction.

Fire Safety Provisions

- 11 Tent/items shall not be located within 1.5m of any fire hydrant, breeching inlets of fire-fighting rising mains or fire exit staircases of nearby buildings.
- 12 Class 'AB' type of portable fire extinguishers shall be displayed prominently within the tent at every 15m and secured at 1.2m above ground level for ease of use during emergency.
- 13 Generators shall be at least 3m away from buildings and tents.
- 14 At least 2 portable fire extinguishers of Class 'AB' type and a set of spill kit/absorbent kit (to absorb spillage and prevent them from spreading further) shall be provided in the vicinity of the generators.

Prohibited Activities

- 15 No activity shall be carried out on the fire engine accessway (fire engine hardstanding) and fire engine access road.
- 16 Any activity involving the use of LPG or flammable liquids / gases is not permitted.
- 17 "Open-flame" cooking is not permitted.

Other Fire Safety Measures

- 18 The event organizer shall provide emergency response team for major events at event locations.

For non-single-storey tents [e.g., a more than one-storey tents/structures must not be included/submitted under the Temporary Change of Use (TCOU) Permit]

Instead of TCOU Permit application, both plans submission to SCDF by a Qualified Person (Registered Architect or Professional Engineer) via CORENET e-Submission System and Fire Safety Certificate (FSC) from SCDF are required. The assessment of compliance of fire safety should be carried out by the Qualified Person concerned, and the Qualified Person must ensure that the submitted plan on the proposed change/works is in full compliance with the prevailing fire safety requirements.

You may wish to refer to the following for more information on plan approval and list of available Qualified Persons:

SCDF Fire Safety Plans Approval Guide	https://www.scdf.gov.sg/home/fire-safety/plans-and-consultations/plan-approval
Board of Architects link	https://www.boa.gov.sg/find-architects/register-of-architects/
Professional Engineers Board link	https://www.peb.gov.sg/pe_general_pe.aspx

