



Frequently Asked Questions (FAQs): Continual Professional Development (CPD) Points for Fire Safety Managers (FSM)

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CPD Requirements & Deadlines

I. How many CPD points do I need to retain my FSM certification?

- FSM: 30 points per 3-year cycle
- Senior FSM: 40 points per 3-year cycle

Grace Period for New Graduates

Newly graduated FSMs will be given a grace period of 3 years from the date of course completion to register with SCDF via the eFSM portal at the following link:

<https://eservices.scdf.gov.sg/efsm>

During this grace period, you are not required to accumulate CPD points.

For avoidance of doubt, FSMs are advised to log into the eFSM portal to check on their CPD points requirement.

What is the current CPD cycle period?

- 1 Jan 2026 to 31 December 2028

II. What happens if I do not attain the required CPD points by the end of the CPD cycle?

- Your FSM/Senior FSM status will be suspended and appointment to any building will be terminated immediately.

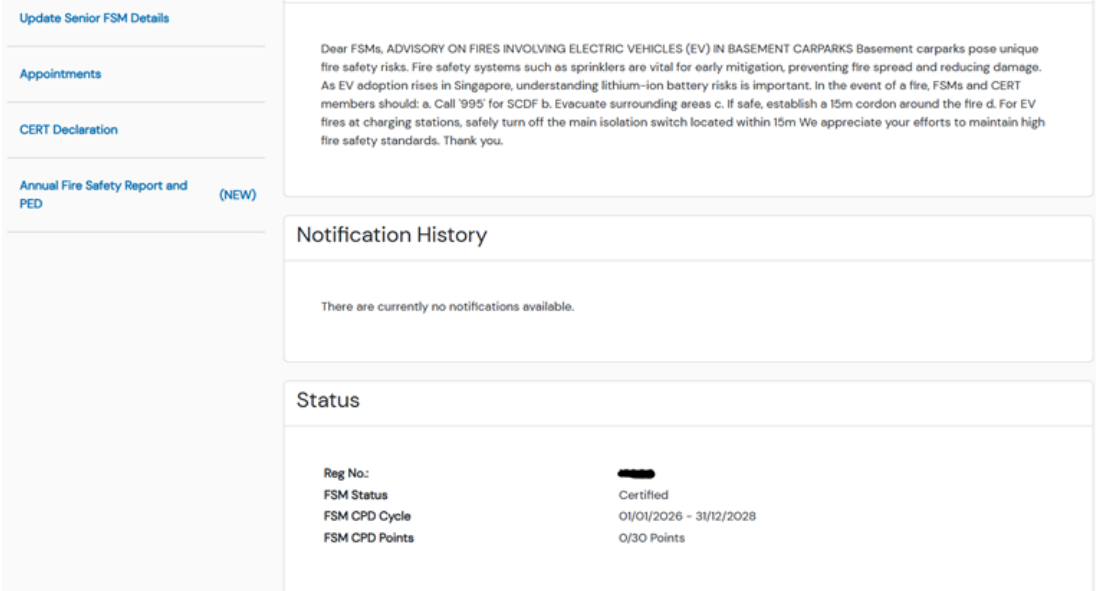


III. How can I check my current CPD status?

- To view your CPD points, follow these steps:

Step 1: Log in the eFSM portal using your SingPass at <https://eservices.scdf.gov.sg/efsm/>

Step 2: At the main login page for the eFSM portal, scroll down to look for the 'Status' section and check for the FSM CPD points required. Below is a snapshot of what you will see in the portal:



The screenshot shows the eFSM portal interface. On the left is a sidebar menu with the following items: 'Update Senior FSM Details', 'Appointments', 'CERT Declaration', and 'Annual Fire Safety Report and PED (NEW)'. The main content area is divided into three sections:

- Advisory:** A text block titled 'Dear FSMs, ADVISORY ON FIRES INVOLVING ELECTRIC VEHICLES (EV) IN BASEMENT CARPARKS' providing safety instructions.
- Notification History:** A section stating 'There are currently no notifications available.'
- Status:** A table showing the user's current status:

Reg No:	[REDACTED]
FSM Status	Certified
FSM CPD Cycle	01/01/2026 - 31/12/2028
FSM CPD Points	0/30 Points

Step 3: Under 'FSM CPD points' and using the above example, the format will be:

(CPD points attained / CPD points required for the ongoing cycle)

In the given example, the FSM has attained 0 CPD points so far out of the required 30 CPD points for the ongoing cycle of 1 Jan 2026 to 31 Dec 2028.



CPD Points & Courses

IV. How can I ensure my CPD points are awarded after completing a course?

- Prior to attending any course that is accredited with FSM CPD points, do inform the training provider/event organiser that you are an FSM and require your attendance to be submitted to SCDF upon course completion. Do check with the event organiser/training provider if the event has been accredited with FSM CPD points.
- Training providers will submit the attendance list following the successful completion of the course on the FSM's behalf. FSMs do not need to submit their certificate of completion or proof of attendance to SCDF
- CPD points will be captured in the eFSM portal within four weeks upon course completion



Extensions & Waivers

V. Can I get a waiver or extension for the CPD requirement?

- Generally, FSMs are given sufficient time to attain the necessary CPD points and waivers or extensions will not be granted
- However, in exceptional circumstances, requests may be considered on a case-by-case basis. Exceptional circumstances typically include situations such as serious illness, family emergencies, or other unforeseen circumstances beyond your control that prevented you from completing the required CPD points within the given timeframe
- If you believe you have valid justification for a waiver or extension, please submit a formal request with justification via the [FormSG](#) with the following information
(refer to [Point XIV](#) on how to use the SCDF FormSG):
 1. Clear explanation of the exceptional circumstances preventing you from fulfilling the CPD points requirement
 2. Supporting documentation(s) where applicable (such as medical certificates, official documents)



New FSMs

- VI. Are newly registered FSMs exempt from CPD points requirement?**
- Yes. Newly registered FSMs will be exempt from the CPD points requirement for 3 years from the date of the FSM certificate issuance date
- VII. Can I earn CPD points for courses taken before I became a certified FSM?**
- No, only courses completed after certification are applicable, and the points will be issued to the FSM's record

Technical Issues

- VIII. My CPD points are not showing up in the portal - what should I do?**
- Submit an inquiry via our [FormSG](#) with course details and certificate
- IX. What should I do if the e-FSM portal shows a technical error?**
- Ensure you are using Microsoft Edge or Google Chrome web browsers
 - Allow time for the system to verify credentials, do not refresh or click on other functions
 - If there are any issues with SingPass, please contact the SingPass Helpdesk at +65 6335 3533
 - Submit an inquiry via our [FormSG](#) for technical support



Payment & Responsibilities

X. Who bears the cost of the Continuing Professional Development (CPD) training?

- Based on the Fire Safety (Fire Safety Managers) Regulations under section 3(c) and 3(d):

The owner or occupier of specified premises shall —

	(c) permit the fire safety manager to attend such courses of instruction and receive such training relating to the work of the fire safety manager as may be required by the Commissioner;
	(d) reimburse the fire safety manager for all expenses incurred by him in attending such courses or training;

CPD Points Management

XI. Can excess CPD points be carried over to the next training cycle?

- CPD points cannot be carried over to the next cycle

XII. Do I need to earn CPD Points if the portal displays “0 CPD Points Required”?

- **Grace Period Exemption**

If you are a newly certified FSM still within the 3-year grace period post-qualification, you will not be required to attain points during the 3-year grace period.

If uncertain, please log into the eFSM portal to check on how many points you need to obtain

- **Possible Technical Issue**

If you have been practising as a certified FSM for longer than the three-year grace period and suspect any errors in the CPD points displayed, please contact us via the SCDF [FormSG](#). Please attach relevant supporting documents, such as proof of course attended



FSM Revalidation

XIII. What do I do if I am suspended?

- To reinstate your status as an FSM, you are required to attend the FSM revalidation course conducted by Ngee Ann Polytechnic and pass it. Refer to this link for more information: [FSM Revalidation Course](#)
- Alternatively, you may also opt to re-attend the full FSM course and pass it



SCDF FormSG

XIV. How do I send in FSM-related inquiries?

- To send in any inquiry/feedback for FSM-related matters (eFSM Portal/CPD Points/Termination/Extension etc.), click [here](#)
- Select the following to submit an FSM-related inquiry:

FormSG for SCDF with FAQs

🕒 10 mins estimated time to complete

1. Please make a quick selection to proceed.
Is your issue related to one of the following (please select only 1 option):

None of the above ie. Feedback related to SCDF Matters (Proceed to submit other feedback)
▼
✕

2. Subject
For feedback related to Ambulance, kindly select "2) Emergency Medical Services" instead of "9) 995 Call". Thank you.

4) Fire Safety Matters
▼
✕

3. Category

Fire Safety Manager (e-FSM portal/CPD points/Appointment/Termination)
▼
✕

4. Type of Feedback

Select an option
^
✕

Enquiry

Request

Suggestion



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- Click on the type of feedback you would like to share then fill up all the fields below
- Finally, click the "Submit" button

10. First Name

11. Last Name

12. Mobile number

13. Email

14. Do you need a reply from SCDF?
Please select "No" or "Yes".

<input type="radio"/> No	<input checked="" type="radio"/> Yes
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15. Disclaimer

I consent to SCDF and relevant authority to use my personal information for any follow up action for the purpose I have selected above.

Submit now



Important Notes

- CPD points are only awarded for courses completed after date of FSM certification i.e., you must ensure that you attend courses after registering your certificate via the eFSM portal
- FSMs must ensure that the correct FSM registration number is submitted to the training providers/event organisers.
- Once you have completed the SFSM course and registered via the eFSM portal, you will be required to attain 40 FSM CPD points.
- For FSMs that provide an incorrect FSM registration number for course/event, no CPD points will be awarded.