

Fire Safety Management

CED Enforcement Procedures

CENTRAL ENFORCEMENT DEPARTMENT
ENFORCEMENT AND PROSECUTION BRANCH

Form No: 8118506

FIRE SAFETY ACT 1993
SECTION 13
FIRE HAZARD ABATEMENT NOTICE

Our Ref: 10.112.12010
Date: 10.11.2010
To: CAPITALAND
PLAZA SINGAPORE
60
Singapore []

Central Enforcement Dept
110 Singapore Civil Defence Force
110, Upper Macao Road
Singapore 068967

TAKE NOTICE that the Commissioner of Civil Defence, being satisfied of the existence of a fire hazard, being OBSTRUCTIONS TO MEANS OF ESCAPE (Describe the fire hazard)

do hereby, pursuant to section 13 of the Fire Safety Act 1993 require you, within [] from the date of this notice, to abate the fire hazard, and for that purpose to []

(Specify the works to be executed for abating or preventing the recurrence of the []

2. TAKE NOTICE that if you fail to comply with any requirement of this notice within [] you will be committing an offence for which, on conviction, you may be liable to a fine of five hundred dollars for each day during which the offence is continued after [] or cause to be carried out in or on the premises such work including the removal of any obstruction causing the fire hazard as appears to him to be necessary to abate the fire hazard and may recover the expenses incurred thereby from []

110 SINGAPORE CIVIL DEFENCE FORCE
whom the Commissioner has delegated his power

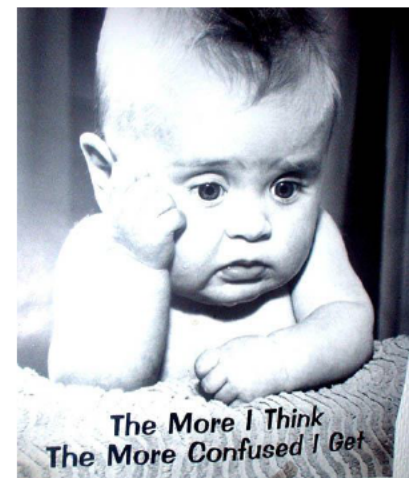
Section 2 of the Fire Safety Act defines a fire hazard as

Any matter or circumstance that materially increases the likelihood of a fire or the danger to life and property that would result from the outbreak of a fire and includes

- ① Alteration to building works or fire safety works that would render escape in the event of fire more difficult
- ① Overcrowding
- ① Removal of fire safety measure
- ① Non-maintenance of fire safety measure
- ① obstruction of escape routes, passageways, common property
- ① Any other matter or circumstance which would materially hamper the Force in the discharge of its duties in the event of fire

PROBLEMS WITH AMBIGUOUS FIRE HAZARDS

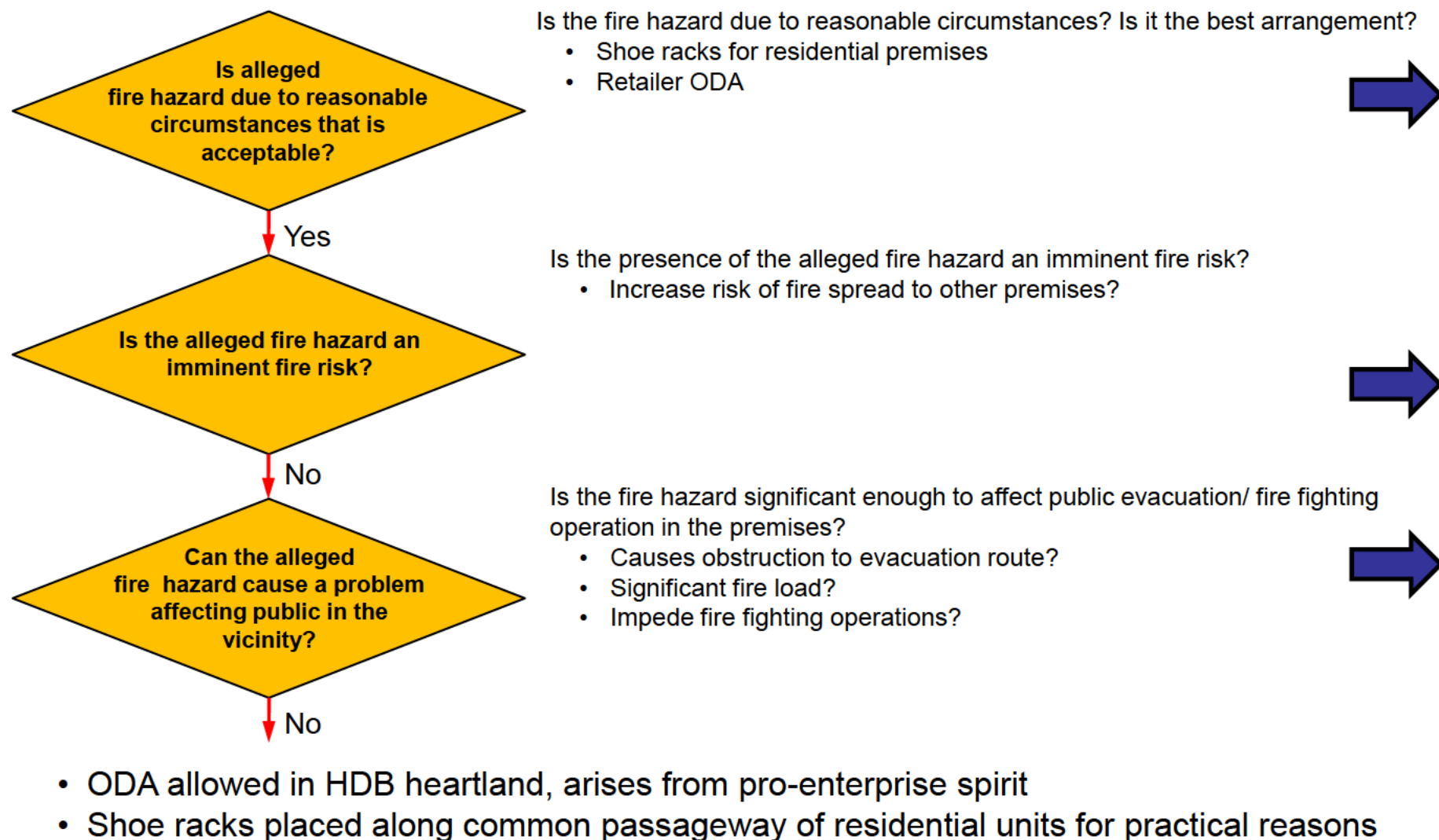
- ① FSA definition of Fire Hazard is broad
- ① Based on discretion and experience of inspecting officer to determine if fire hazard is present
- ① At times, it is difficult to determine what constitutes a fire hazard and what does not especially in 'not so' clear-cut cases
- ① Enforcement officers may give inconsistent findings
- ① Some feedback providers/ complainants challenge SCDF findings when they do not get their ways



- ① Most fire hazards are straightforward
 - Missing or expired fire extinguisher
 - Damaged fire alarm panel
- ① Availability of defined guidelines i.e. HDB common area guideline, HDB ODA guideline
- ① http://www.scdf.gov.sg/content/scdf_internet/en/community-and-volunteers/community-preparedness/fire_safety_guidelinesforhdbestates.html

SYSTEMATIC APPROACH TO IDENTIFYING FIRE HAZARDS

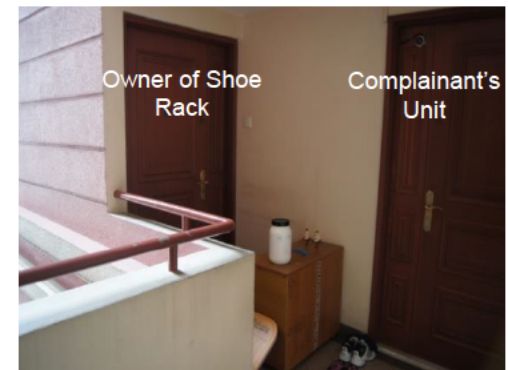
① For ambiguous cases, we propose the following:



EXAMPLES OF 'NOT SO' CLEAR CUT CASES

- ❶ Persistent complainant Mr Oon of 68 Wilkie Road insisting that the wooden shoe rack placed by neighbour in front of her own door constitutes a fire hazard

*Case of
neighbourly
dispute*



WHY CED DETERMINED SHOE RACK IS A FIRE HAZARD?

- ❶ Insignificant fire risk
- ❷ Passageway (obstructed by shoe rack) serves not only the unit owner but also visitors to the unit
- ❸ For practical reasons, SCDF allows shoe racks in residential common areas as long as no obstruction to common escape routes
- ❹ Not reasonable to be placing shoe rack perpendicular to wall. Shoe rack should be placed horizontally against the wall instead

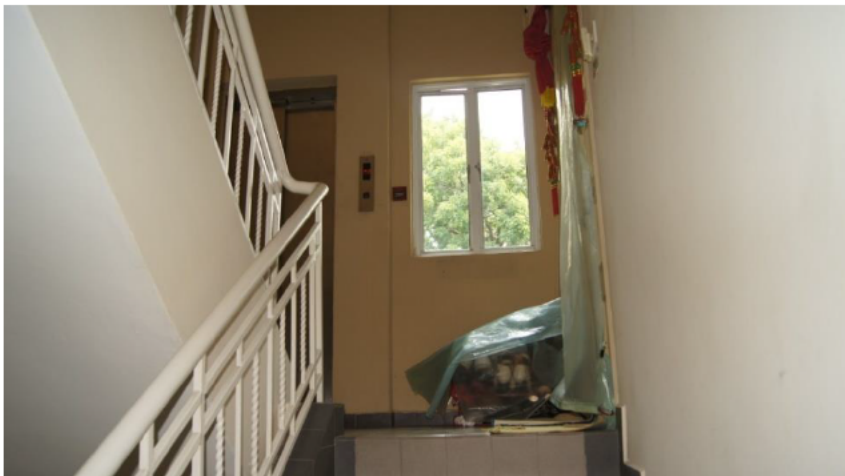


EXAMPLES OF 'NOT SO' CLEAR CUT CASES

- ① Offender reasoned that he has minimized the placement of shoe rack, such that it will not pose any obstructions.
- ① Before:



- ① After:



Design of the premises is such that the staircase landing also serves as the lift lobby and entrance to the unit. As such, SCDF cannot allow the placement of the shoe rack or potted Plants throughout the estate.

EXAMPLES OF INTERESTING CASES

- ❶ Lugs for Dry Riser outlets missing for the entire block. Believed to be a case of theft.
- ❷ A Lug is a protrusion of the Dry Riser outlet that locks the fire fighting hose in place. It is made of brass.
- ❸ Brass (scrap metal) can fetch high prices.



Recommended Fire Safety Checklist

<i>Subject</i>	<i>What to look for?</i>	<i>In Order</i>	<i>Not In Order</i>	<i>Remarks</i>
EXIT /FIRE DOORS	Is the fire rated exit door fitted with a door closer?			
	Is the fire rated exit door in closed position?			
	Are emergency exits clear of obstruction?			
	Is the fire rated exit door locked?			
STAIR CASES	Are the staircases and landings clear of any obstruction and combustible material?			
CORRIDORS/ PASSAGEWAYS	Is the clearance for common corridor at least 1.2 m wide?			
	Any storage of combustibles along the common corridors?			
	Are the corridors and the passageways clear of any obstruction?			
FIRE EXTINGUISHERS	Are the fire extinguishers placed appropriately?			
	Are the fire extinguishers obstructed?			
	Are the fire extinguishers serviced annually?			

<i>Subject</i>	<i>What to look for?</i>	<i>In Order</i>	<i>Not In Order</i>	<i>Remarks</i>
HOSEREELS	Are the hosereels working?			
	Is the nozzle and hose in working order?			
	Are there any obstruction?			
	Is the control valve working?			
EXIT SIGNS	Are exit signs visible?			
	Are exit signs illuminated?			
	Are exit directional signs adequate?			
	Are the emergency lights working?			
MANUAL CALL POINTS	Are there any obstruction?			
	Is the alarm maintained?			

<i>Subject</i>	<i>What to look for?</i>	<i>In Order</i>	<i>Not In Order</i>	<i>Remarks</i>
HEAT/SMOKE DETECTOR	Are there any obstruction?			
	Is there a clearance space of 500 mm below the detector/sprinkler?			
SPRINKLERS	Is the sprinkler head obstructed?			
HYDRANT	Is the hydrant obstructed?			
	Is the pit cover obstructed?			
FIRE HAZARDS	Are there flammable and combustible substances?			
	Is the fire engine accessway/accessroad obstructed?			
OTHERS	Are there any unauthorised structures/change of use when referenced against approved building plans?			
	Any other remarks:			

THANK YOU