

STANDARD OPERATING PROCEDURE OF FIRE EMERGENCY

INTRODUCTION

In general, the buildings requiring the Fire Emergency Plans belong to any Public Building in respect of which a Fire Certificate. After every issuance of Fire Certificate, The Owner or occupier of a designated premises will be received the standard guidelines of the Fire Emergency Plans issued by the Commissioner for them to formulate and conform to such requirements as may prescribed in any regulation. The owner or occupier of the premises shall be responsible for the preparation and execution of the fire emergency plan, including the distribution of the emergency plan to the occupants of such premises, organise and conduct evacuation drills on an annual basis.

ROLES AND FUNCTION OF THE FIRE EMERGENCY PLAN

2 ROLE

Under Section 21 of the Fire Safety Act, the Minister may designate any premises or class of premises for which a Fire Emergency Plan shall be provide.

3 FUNCTIONS

- A To ensure the safeguard of human lives in the event of fire.
- B To establish a systematic and orderly evacuation plan.
- C To ensure prompt raising of the fire alarm and marshaling of first aid fire fighting efforts in the event of fire.
- D To implement the Fire Emergency Plan scheme, thus ensuring that all building are designated and equipped with fire emergency plan.

4 GUIDELINES

The guidelines for the Fire Emergency Plan are illustrated herewith,

- A Fire Emergency Plan for Commercial Building 30th storey above.
- B Fire Emergency Plan for Department Stores, Supermarkets, Emporiums, Hotel (30th storey below) and Commercial Building 8th to 30th storey.
- C Fire Emergency Plan for 8th storey below. (Excluding Department Stores, Supermarkets, emporiums and Hotels)
- D Fire Emergency Plan for Hospital.
- E Fire Emergency Plan for Institutional Homes.
- F Fire Emergency Plan for School.